



COBOURG

THE CORPORATION OF THE TOWN OF COBOURG

BY-LAW NUMBER 059-2024

BEING A BY-LAW TO ESTABLISH FEES OR CHARGES FOR SERVICES OR ACTIVITIES PROVIDED BY THE TOWN OF COBOURG AND TO REPEAL BY-LAWS 063-2016, 088-2017, 081-2019, 087-2021, 082-2022, 003-2024, 004-2024, 030-2024

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a Municipality may pass by-laws imposing fees or charges for services; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that a Municipality may establish a tariff of fees for the processing of applications; and

WHEREAS section 7 of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, authorizes a Municipal Council to pass by-laws concerning the issuance of permits and related matters; and

WHEREAS it is deemed necessary to establish a general fees by-law for The Corporation of the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF COBOURG ENACTS AS FOLLOWS:

- 1. That this By-law may be referred to as the “Fees and Charges By-law”; and
- 2. That the fee structure and general fees for the various department and organizations of the Town of Cobourg shall be attached hereto and shall form part of this By-law

Community Services	Schedule A
Development Services – Economic Development	Schedule B
Development Services – Building	Schedule C
Development Services – Planning	Schedule D
Finance	Schedule E
Fire	Schedule F
Legislative Services – Municipal law Enforcement	Schedule G
Legislative Services – Clerk’s	Schedule H
Public Works & Engineering	Schedule I

- 3. That except as specifically exempted elsewhere in this By-law, all fees and charges are due at the time of application, or where no permit is applicable, at the time when the services has commenced; and
- 4. That as per section 398 of the *Municipal Act, 2001* fees and charges imposed by this By-law constitute a debt on a property owner and shall entitle the Town to add the amounts to the respective tax roll for any uncollected outstanding balances which are past due; and

- 5. That should any section of this By-law be declared invalid by court of competent jurisdiction such section shall be construed as being severed here from and the remainder of the By-law shall continue in full force and effect; and
- 6. That By-laws 063-2016, 088-2017, 081-2019, 087-2021, 082-2022, 003-2024, 004-2024, 030-2024 are hereby repealed once this By-law comes into effect.
- 7. That this By-law shall come into effect on the 23rd day of October, 2024.

READ and finally passed in Open Council this 23rd day of October, 2024.

“Lucas Cleveland”

Lucas Cleveland, Mayor

“Kristina Lepik”

Kristina Lepik, Deputy Clerk

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
	CCC							
1	CCC - Advertising							
1a	Board Ads - 8 ft	600.00	January/01	618.00	ft	3.00%		Plus the cost of the sign - one time fee
1b	Board Ads - 10 ft	875.00	January/01	901.25	ft	3.00%		Plus the cost of the sign - one time fee
1c	Board Ads - 16 ft	1200.00	January/01	1236.00	ft	3.00%		Plus the cost of the sign - one time fee
1d	In-ice Logo	1800.00	January/01	1854.00	per logo/location	3.00%		Plus the cost of the textile
1e	In-ice Logo - Home Teams	0.00	January/01	0.00	per logo/location	0.00%	CB!	Teams supply textile
1f	Vomitory Entrance	1600.00	January/01	1648.00	per logo/location	3.00%		Plus the cost of the sign - one time fee
1g	Zamboni Advertising Wrap	1500.00	January/01	1545.00	per machine	3.00%		Plus the cost of graphics/vehicle wrap
1h	Video Advertising		January/01	As quoted	time + frequency			Plus design fees if required
2	CCC - Ice Rental Prime Time							
2a	Adult Prime Ice	191.50	August/01	197.25	hour	3.00%		1 hour of ice = 50 minutes

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
2b	Junior A, B, C Prime Ice	191.50	August/01	197.25	hour	3.00%	CB!	1 hour of ice = 50 minutes
2c	Minor Sport (Non-County Organization)	191.50	August/01	197.25	hour	3.00%		1 hour of ice = 50 minutes
2d	Minor Sport (County Organization)	165.89	August/01	170.87	hour	3.00%	CB!	1 hour of ice = 50 minutes
2e	Corporate Ice	191.50	August/01	197.25	hour	3.00%		1 hour of ice = 50 minutes
3	CCC - Ice Rental Non-Prime							
3a	Hockey Canada High School Program	74.00	August/01	76.22	hour	3.00%	CB!	1 hour of ice = 50 minutes
3b	Ice Non-Prime	99.50	August/01	102.49	hour	3.00%		1 hour of ice = 50 minutes
4	Ice Rental Insurance							
4a	Non-Regular Ice Insurance	5.00	August/01	5.15	as per broker	3.00%	CB!	Or as updated by insurance broker
4b	Regular User Ice Insurance	Various	August/01	Various	as per broker			Or as updated by insurance broker
5	CCC - Floor Rental							

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
5a	Adult Floor Rental	98.00	May/01	100.94	hour	3.00%		
5b	Youth/Minor Sports Floor Rental	58.30	May/01	60.05	hour	3.00%	CB!	
5c	Arena Floor Non-Ticketed Event	2000.00	May/01	2060.00	day	3.00%		
5d	Arena Floor Ticketed Event	3500.00	May/01	3605.00	day	3.00%		
5e	Arena Floors (2)	4000.00	May/01	4120.00	day	3.00%		
6	CCC - Event Rates							
6a	Cleaning Fine	250.00	May/01	257.50	occurrence	3.00%		
6b	Pipe and Drape Rental 3 ft high	2.00	May/01	2.06	per foot	3.00%		
6c	Pipe and Drape Rental 8 ft high	4.00	May/01	4.12	per foot	3.00%		
6d	Pipe and Drape Rental 10 ft x 6 ft booth	60.00	May/01	61.80	booth	3.00%		
6e	Small Stage (16ft x 24ft)	275.00	May/01	283.25	small stage	3.00%		Added scaleable fee based on stage size

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
6f	Medium Stage (28ft x 40ft)	500.00	May/01	515.00	medium stage	3.00%		Added scaleable fee based on stage size
6g	Large Stage (32ft x 48ft)	750.00	May/01	772.50	large stage	3.00%		Added scaleable fee based on stage size
6h	Sound and Lighting Technician	40.00	May/01	41.20	person-hour	3.00%		
6i	Sound System - One mic and 1 - 2 speakers	100.00	May/01	103.00	per event	3.00%		
6j	Sound System Full	290.00	May/01	298.70	per event	3.00%		Technician extra
6k	Video Scoreboard Operator	35.00	May/01	36.05	person-hour	3.00%		
7	CCC - Birthday Party Packages							
7a	Facilitated party package	85.00	May/01	87.55	per event	3.00%		Variations to base package available
8	CCC - Rooms/Gym							
8a	Single gym Not-for-Profit	30.00	May/01	30.90	hour	3.00%	CB!	
8b	Single gym Profit	60.00	May/01	61.80	hour	3.00%		

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
8c	Single Gym Not-for-Profit	218.18	May/01	224.73	day	3.00%	CB!	
8d	Single gym Profit	400.00	May/01	412.00	day	3.00%		
8e	Double gym = 2x single gym	Various	May/01	Various	Various	Various		
8f	Grand Hall Not-for-Profit	60.00	May/01	61.80	hour	3.00%	CB!	
8g	Grand Hall profit	100.00	May/01	103.00	hour	3.00%		
8h	Grand Hall Not-for-Profit	350.00	May/01	360.50	day	3.00%	CB!	
8i	Grand Hall Profit	800.00	May/01	824.00	day	3.00%		
8j	Multipurpose Rooms - per section/room Not-for-Profit	25.00	May/01	25.75	hour	3.00%	CB!	
8k	Multipurpose Rooms - per section/room Profit	30.00	May/01	30.90	hour	3.00%		
8l	Tournament Room Not-for-Profit	20.00	May/01	20.60	hour	3.00%	CB!	
8m	Tournament Room Profit	20.00	May/01	20.60	hour	3.00%		

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
8n	Tournament Room day Not-for-Profit	100.00	May/01	103.00	day	3.00%	CB!	
8o	Tournament Room day Profit (8 hours)	150.00	May/01	154.50	day	3.00%		
8p	Running Track rental Not-for-Profit hourly	95.00	May/01	97.85	hour	3.00%	CB!	
9a	Ticketed Event - Setup and Event Support	As quoted		As quoted	event			Quote special events to keep costs accurate and transparent
10	CCC - Seniors Centre							
10a	Seniors Membership	58.00	May/01	58.00	rolling year	0.00%	CB!	
10b	Seniors drop-in	1.00	May/01	1.11	visit	11.00%	CB!	Move to \$1.25 including tax, for ease of cash payment
10c	11 Pass Card	10.00	May/01	11.10	bulk	11.00%	CB!	1 Free visit per 10
10d	Special Events & Activities	As quoted	May/01	As quoted	event			Custom activities and special events
10e	Lost Card fee	5.00	May/01	5.15	card	3.00%		
11	CCC Additional Fees							
11a	Ice Logos Alternate (cost of textile extra)	700.00	May/01	721.00	location	3.00%		

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
11b	Stair risers, other custom advertising	As Quoted	Various	As quoted	As quoted			
11c	SOCAN	As per SOCAN	Various	As per SOCAN	event			
12	PUBLIC SKATE				0.00			
12a	Family	12.00	May/01	12.36	visit	3.00%	CB!	
12b	Child	2.00	May/01	2.06	visit	3.00%	CB!	
12c	Adult	5.00	May/01	5.15	visit	3.00%	CB!	
12d	Adult Skate	2.00	May/01	2.06	visit	3.00%	CB!	
12e	Ability Skate	2.00	May/01	2.06	visit	3.00%	CB!	
12f	Stick and Puck	5.00	May/01	5.15	visit	3.00%	CB!	
12g	Shinny	8.00	May/01	8.24	visit	3.00%		
12h	Adult Pickleball	3.00	May/01	3.09	visit	3.00%		

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
12i	Open Gym/Drop in basketball	2.00	May/01	2.06	visit	3.00%	CB!	
13	OTHER ACTIVITIES							
13a	Digital advertising	As Quoted	May/01	As quoted	year			as stipulated in custom contracts
13b	Junior A Dressing rooms, laundry, office, training area, cage storage	Minimum \$50k ice rentals per year	May/01	Minimum \$50k annual spend	year			
13c	Minor Hockey club: office, cage storage	Minimum \$50k ice rentals per year	May/01	Minimum \$50k annual spend	year			
13d	Storage Cage under stands (if not used by Town or Minor sports)	1.00/sq ft/month	May/01	1.00	per square foot	0.00%	CB!	
13e	Concessions, vending, consumables	Markup approved by director	May/01	Markup approved by director	unit	Various		
13f	Parks Commercial Fitness Area Hourly	26.00	May/01	50.00	event-hour	92.31%		Permitted outdoor fitness classes by 3rd party
13g	Sports Hall of Fame Annual Rental Fee	1.00	January/01	1.00	year	0.00%	CB!	Annual rental agreement formalizes relationship between SHF and Town for Hall of Fame services

Town of Cobourg
Schedule A

Service Area: Community Services

ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
14	CONCERT HALL							
14a	Citizen's Forum Rates							
14b	Commercial local	260.00	January/01	267.80	0.00	3.00%		
14c	Commercial non-local	260.00	January/01	267.80	0.00	3.00%		
14d	Community Groups Non Profit local	130.00	January/01	133.90	0.00	3.00%	CB!	
14e	Community Groups Non Profit non-local	130.00	January/01	133.90	0.00	3.00%	CB!	
14f	Piano* local and non-local	150.00	January/01	154.50	event plus tuning	3.00%		*Piano only available for non-food events or at staff discretion
14g	Private Event (Wedding, birthday parties etc. anything non ticketed) local	250.00	January/01	257.50	0.00	3.00%		
14h	Private Event (Wedding, birthday parties etc. anything non ticketed) non-local	250.00	January/01	257.50	0.00	3.00%		

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
15	CONCERT HALL - Setup							
15a	Setup days - Commercial Profit - 1/2 daily rate		January/01	Various	day			
15b	Setup days - Not-for-Profit (max 2 days)	150.00	January/01	154.50	day	3.00%	CB!	Max two days per event
16	CONCERT HALL - Ticket Handling							
16a	Commercial Events Per Ticket local and non-local	3.50	August/01	4.00	per ticket	14.29%		Simplify ticketing system
16b	Community - Non-Profit Events Per Ticket	3.50	August/03	4.00	per ticket	14.29%		Simplify ticketing system
16c	Internet Orders	3.50	August/04	4.00	per ticket	14.29%		Simplify ticketing system
16d	Mailing	3.50	August/05	4.00	per ticket	14.29%		Simplify ticketing system
17	CONCERT HALL - Weekend Rates							Weekend= Friday night, Sat, Sun, Holidays

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
17a	Commercial or For Profit: use of the venue space, use of main technical equipment and usher services. Local or non-local	600.00	January/01	1300.00	per 1/2 day weekend	260.00%		Additional staffing, equipment, supplies, services as quoted
17b	Not-for-Profits: The base rental fee includes use of the venue, use of main technical equipment and usher services. Local or Non-local	400.00	January/01	425.00	per 1/2 day weekend	6.25%		Additional staffing, equipment, supplies, services as quoted
17c	Private Event (Wedding, parties etc. Anything non ticketed) - The base rental fee includes use of the venue space for 1 day and use of technical equipment. Local	1000.00	January/01	1300.00	per 1/2 day weekend	433.33%		Additional staffing, equipment, supplies, services as quoted
17d	Private Event (Wedding, parties etc. Anything non ticketed) - The base rental fee includes use of the venue space for 1 day and use of main technical equipment. Non-local	1000.00	January/01	1300.00	per 1/2 day weekend	433.33%		Additional staffing, equipment, supplies, services as quoted

<div>Town of Cobourg</div> <div>Schedule A</div> <div>Service Area: Community Services</div>								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
18	CONCERT HALL - Weekday Rates							Not all weekdays available for booking
18a	Commercial local or non-local	600.00	January/01	400.00	Per 1/2 day weekday	-33.33%		Additional staffing, equipment, supplies, services as quoted
18b	Not-for-Profit local or non-local	300.00/day	January/01	200.00	Per 1/2 day weekday	100.00%	CB!	Additional staffing, equipment, supplies, services as quoted
18c	Private Event (Wedding, birthday parties etc. Anything non ticketed)	300.00/day	January/01	400.00	Per 1/2 day weekday	100.00%		Additional staffing, equipment, supplies, services as quoted
18d	Booking Deposit - non-refundable.	100.00	January/01	10%	Per 1/2 day weekday	-99.90%		Additional staffing, equipment, supplies, services as quoted
19	Additional Fees							
19a	Citizen's forum - hourly	50.00	January/01	51.50	hour	3.00%	CB!	
19b	SOCAN Fee	5.00	January/01	5.15	hour	3.00%		Or as otherwise stipulated by SOCAN
19c	Security Fee, 3 hour minimum - regular days	30.00	January/01	30.90	hour	3.00%		

Town of Cobourg
Schedule A

Service Area: Community Services

ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
19d	Security Fee, 3 hour minimum - Holidays	73.00	January/01	75.19	hour	3.00%		
20	CONCERT HALL - Other Rates							
20a	Victorian Operetta Society - MOU 2025-2035		January/01	0.00	day	"New"		As detailed in MOU, free use of Concert hall for 2 shows per year totalling 14 days of booking at \$0.00
20b	Cobourg Historical Society - MOU 2025-2035		January/01	0.00	hour	"New"		As detailed in MOU, free use of Concert Hall for monthly events on Tuesdays as per past practice at \$0.00
20c	Victoria Hall Volunteers - MOU 2025-2035		January/01	0.00	hour	"New"		As detailed in MOU, free use of Concert Hall and Citizen's Forum for meetings and fundraisers, pre- scheduled and with effort not to bump paid events. Fundraisers to bear own variable costs as quoted.
21	SPECIAL EVENTS							
	Filming General							

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
21a	Filming Application Fee	500.00	January/01	515.00	0.00	3.00%		
21b	Downtown Businesses			as negotiated	0.00			
21c	On Site Staff Liaison	58.00	January/01	59.74	hour	3.00%		
21d	Parking Lots			0.00	as posted			Typical cost displacement as per time of year.
21e	Residences	Various	As quoted	as negotiated	As quoted			
21f	Streets	Various	January/01	as negotiated	As quoted			\$500.00 per day plus Paid Duty Police (to be negotiated with Cobourg Police) plus 20% administration fee (minimum 4 hours)
22	SPECIAL EVENTS - Filming Waterfront							
22a	Bandshell	1000.00	January/01	1030.00	day	3.00%		
22b	Beach	1000.00	January/01	1030.00	day	3.00%		
22c	Marina	1000.00	January/01	1030.00	day	3.00%		
22d	Piers	1000.00	January/01	1030.00	day	3.00%		

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
22e	Trailer Park	1000.00	January/01	1030.00	day	3.00%		plus loss of revenue in spaces *shoulder season only
23	SPECIAL EVENTS - Filming Victoria Hall							
23a	Art Gallery	To be negotiated with the Director of the Art Gallery of Northumberl and		As quoted	day			To be negotiated with the Director of the Art Gallery of Northumberland
23b	Court Room	1500.00	January/01	1545.00	day	3.00%		
23c	Council Chambers	1500.00	January/01	1545.00	day	3.00%		
23d	Concert Hall & Dressing Rooms	1500.00 weekday or weekend	January/01	1300.00	1/2 day			Commercial rates
23e	Outside Grounds	1000.00	January/01	1030.00	0.00	3.00%		
24	SPECIAL EVENTS - Filming Parks							
24a	Coverdale	1000.00	January/01	1030.00	day	3.00%		*Rental of Town properties may be subject to additional clean-up costs.

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
24b	Donegan	1000.00	January/01	1030.00	day	3.00%		Rental of Town owned properties may be subject to additional sundry costs. Any Town vehicle required will be assessed a fee. All staffing fees conform to a collective agreement. It should be noted that a filming permit will be processed so that all matters can be pre-determined and understood by all parties concerned.
24c	James Cockburn	1000.00	January/01	1030.00	day	3.00%		
24d	Legion Fields Sports Complex	1000.00	January/01	1030.00	day	3.00%		
24e	Sinclair Park	1000.00	January/01	1030.00	day	3.00%		
24f	Victoria Park	1500.00	January/01	1545.00	day	3.00%		
24g	Cobourg Community Centre	1500.00	January/01	1545.00	day	3.00%		
25	SPECIAL EVENTS - Event Permit Fees							
25a	Event With Under 50	55.00	January/01	56.65	event day	3.00%	CB!	
25b	Event With 51 to 300	110.00	January/01	113.30	event day	3.00%	CB!	
25c	Event With 301 to 1000	175.00	January/01	180.25	event day	3.00%	CB!	
25d	Event With Over 1000	500.00	January/01	515.00	event day	3.00%	CB!	

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
25e	Beach Use	As quoted	January/01	as quoted	event day			
25f	Bandshell Commercial / For profit	500.00	January/01	515.00	day	3.00%		
25g	Bandshell Not-for-Profit	200.00	January/01	206.00	day	3.00%	CB!	
25h	Picnic Tables (For Events)	Charitable groups only. All others must book their own table	January/01	as quoted	table	as quoted		
25i	Refreshment Tent / SOP Provider	150.00	January/01	154.50	event	3.00%		
25j	Wedding Permit on Public Property	175.00	January/01	180.25	event	3.00%		
26	Additional Fees							
26a	Road Closures, other municipal services	As quoted	January/01	as quoted	Quote			
27	PARKS							

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
27a	Bandshell Fees							
27b	Bandshell Commercial / For profit	250.00	May/01	400.00	1/2 day	60.00%		
27c	Bandshell Not-for-Profit	100.00	May/01	200.00	1/2 day	100.00%	CB!	
28	Parks - Beach Fees							
	Beach Use for Events							
28a	Beach Volleyball - Adult	9.00	May/01	9.27	court-hour	3.00%		
28b	Beach Volleyball - Youth	9.00	May/01	9.27	court-hour	3.00%		
28c	Extra - Hydro Unlock & Securing	50.00	May/01	51.50	event	3.00%		

<div>Town of Cobourg</div> <div>Schedule A</div> <div>Service Area: Community Services</div>								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
28d	Per picnic table	65.00	May/01	8.37	table-event	-87.13%		
29	Parks - Refreshment							
29a	Canteen Space rental (per day)	25.00	May/01	25.75	day	3.00%	CB!	No cooking facilities
30	Parks - Softball/Baseball User Fees							
	LEGION FIELDS & DONEGAN C							
30a	Adult	30.00	May/01	30.90	game	3.00%		
30b	Minor	11.00	May/01	11.33	game	3.00%		
30c	Lights Extra	36.00	May/01	37.08	game	3.00%		
30d	Adult	9.00	May/01	9.27	practice	3.00%	CB!	
30e	Minor	5.00	May/01	5.15	practice	3.00%	CB!	
30f	Lights Extra	36.00	May/01	37.08	practice	3.00%	CB!	

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
31	Parks - Softball/Baseball/Rugby/Soccer User Fees							
	OTHER PARKS							
31a	Adult	27.00	May/01	27.81	game	3.00%		
31b	Minor	11.00	May/01	11.33	game	3.00%		
31c	Lights Extra (Donegan)	36.00	May/01	37.08	event	3.00%		
31d	Adult	8.00	May/01	8.24	practice	3.00%	CB!	
31e	Minor	4.00	May/01	4.12	practice	3.00%	CB!	
31f	Lights Extra (Donegan)	36.00	May/01	37.08	event	3.00%		
32	PARKS - Tennis							
32a	Tennis	1.00	May/01	1.15	tennis-court hour	15.00%	CB!	Allow for changing demand in racquet sports
33	PARKS - Basketball Courts							

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
33a	Courts	10.00	May/01	10.30	court-hour	3.00%	CB!	
34	PARKS - Tournaments							
	Softball/Hardball/Rugby/Soccer (other)							
34a	Adult	186.00	May/01	191.58	per field-day	3.00%		
34b	Minor	133.00	May/01	136.99	per field-day	3.00%	CB!	
34c	Lights Extra	36.00	May/01	37.08	per field-day	3.00%		
35	OTHER PARKS							
35a	Adult	186.00	May/01	191.58	per field-day	3.00%		
35b	Minor	133.00	May/01	136.99	per field-day	3.00%	CB!	
35c	Lights Extra	36.00	May/01	37.08	per field-day	3.00%		
36	Other Park Charges							

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
36a	Tree Donations	450.00	May/01	463.50	per tree	3.00%		plus cost of plaque
36b	Bench Donation	As quoted	May/01	As quoted	per bench			Ranges from \$800-\$4000
37	LIONS PAVILLION							
37a	All Others - 1/2 day (less than 4 hours)	95.00	May/01	97.85	1/2 day	3.00%		*Refreshment tent \$400 set-up, tear down & clean up.
37b	All Others - full day (greater than 4 hours)	212.00	May/01	218.36	day	3.00%		
37c	Extra - Water unlocked	10.00	May/01	10.30	request	3.00%		
37d	Extra - Hydro Unlock	53.00	May/01	54.59	request	3.00%		
37e	Hydro Requests - all other Parks	53.00	May/01	54.59	request	3.00%		
37f	Other Picnic Shelters	50.00	May/01	51.50	day	3.00%		
38	Additional Fees							
38a	Waterfront food truck - 1 space/month	By public bid process	May/01	as bid	per site			

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
38b	Commercial Fitness Area	26.00	May/01	45.00	per hour	73.08%		
38c	Park access permit	50.00	January/01	350.00	0.00	600.00%	CB!	To regulate private construction of pools, fences, etc, plus securities as quoted
39	MARINA							
	Seasonal Dockage							
39a	Serviced	75.79	January/01	78.06	foot	3.00%		
39b	Serviced (G)	81.36	January/01	83.80	foot	3.00%		
39c	Unserviced	68.37	January/01	70.42	foot	3.00%		
39d	Premium (F)	82.68	January/01	85.16	foot	3.00%		
39e	Multi-Hull	x1.5	January/01	x1.5	foot	3.00%		
39f	Waiting List Fee	50.00	January/01	51.50	season	3.00%		Ensures customer commitment to waiting list
39g	Cobourg Yacht Club - Seasonal Slip for Transient Use	75.79	January/01	78.06	foot	3.00%	CB!	Cobourg Yacht Club - Seasonal Slip for Transient Use (up to 2 slips)

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
40	Transient Dockage							
40a	Transient Serviced	2.12	January/01	2.18	day	3.00%		
40b	Transient Unserviced	1.91	January/01	1.97	day	3.00%		
40c	Transient Wall	1.59	January/01	1.64	day	3.00%		
40d	Transient Rafting	17.65	January/01	18.18	day	3.00%		
40e	Transient Anchoring	17.65	January/01	18.18	day	3.00%		
40f	Minimum Transient Fee	26.50	January/01	27.30	vessel	3.00%		
40g	Monthly Discount	Daily x 24	January/01	Daily x 27	formula			
41	Services							
41a	Seasonal Pumpout	11.87	January/01	12.23	per service	3.00%		
41b	Service Pumpout	23.85	January/01	24.57	per service	3.00%		

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
41c	Season Launch Ramp and town parking pass	143.10	January/01	160.00	year	11.81%		Annual parking pass includes ramp access
41d	Compound Move	212.00	January/01	218.36	per move	3.00%		
41e	Water Tow (In harbour)	90.10	January/01	92.80	per tow	3.00%		
41f	Blocks (non-seasonal)	5.30	January/01	5.46	per block	3.00%		
41g	Reservation Fee	12.72	January/01	13.10	per reservation	3.00%		
41h	Hull Wash	3.98	January/01	4.09	vessel length	3.00%		
42	Storage							
42a	29 ft & Under	731.40	January/01	753.34	season	3.00%		
42b	30 ft & Under	768.50	January/01	791.56	season	3.00%		
42c	Catamarans	X1.5	January/01	x1.5	season	0.00%		
42d	Canoe/Kayak	159.00	January/01	163.77	season	3.00%		

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
42e	Daily Storage	15.90	January/01	16.38	day	3.00%		
42f	Weekly Storage	79.50	January/01	81.89	week	3.00%		
42g	Monthly Storage	291.50	January/01	300.25	month	3.00%		
42h	Cradle/Trailer (Non S)	132.50	January/01	136.48	unit	3.00%		
43	Other							
43a	Premium Fuel	Markup as approved by Director	January/01	Markup as approved by Director	litre			Industry guidelines for markup
43b	Reservation Deposit	12.72	January/01	First day value	reservation			Changed to cost of 1st day.
43c	Oil (various)	Markup as approved by Director	January/01	Markup as approved by Director	container			
43d	Bagged Ice	Markup as approved by Director	January/01	Markup as approved by Director	bag			

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
43e	Laundry Machine	Markup as approved by Director	January/01	Markup as approved by Director	load			
44	TRAILER PARK							
	Services							
44a	Reservation Fee	12.72	January/01	Entire fee up to a week	reservation			
44b	Firewood	14.31	January/01	14.74	bag	3.00%		Or as approved by Director
44c	Kindling	13.25	January/01	13.65	bag	3.00%		Or as approved by Director
44d	Sanitary Station	26.50	January/01	27.30	dump	3.00%		
44e	Cancellation Fee	0.00	January/01	Various	cancellation			Booking non-refundable within 48 hours of booking cancellations or no-shows
44f	Ice, vending, laundry, etc	Markup as approved by Director	January/01	Markup as approved by Director	bag			
45	Seasonal Trailer sites							

Town of Cobourg Schedule A								
Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
45a	Seasonal Waterfront	4982.00	January/01	5131.46	0.00	3.00%		
45b	Seasonal Non-waterfront	3922.00	January/01	4039.66	0.00	3.00%		
46	Transient Trailer sites							
46a	Interior H&W	53.00	January/01	54.59	day	3.00%		
46b	Waterfront H&W	66.78	January/01	68.78	day	3.00%		
46c	Interior H&W&S	56.18	January/01	57.87	day	3.00%		
46d	Waterfront H&W&S	71.02	January/01	73.15	day	3.00%		
47	Not-For-Profit Special Marina Rates							
47a	Survivor Thrivers - 1 seasonal slip for dragon boat	0.00	January/01	0.00	year	0.00%	CB!	Includes 1 small storage shed on land
47b	Cobourg Dragon Boat and Canoe Club 1 seasonal slip contract 41 feet; discount multi-hull, non-powered near market rate	68.37	January/01	as above	season		CB!	

Town of Cobourg Schedule A Service Area: Community Services								
ITEM	FEE DESCRIPTION	2024 FEE	2025 EFFECTIVE DATE	2025 FEE	UNIT	% Change	COMMUNITY BOOST	NOTES
47c	CDBCC - 1 Annual Compound Rental 4000 sq. ft, rate per sq ft	.53	January/01	0.55	year	3.00%	CB!	Includes water service
47d	Cobourg Yacht Club - Storage and use of rescue boat		January/01	0.00	0.00	0.00%	CB!	CYC rescue boat storage slip usage as needed "The Barren"
	Community Benefit - CB!							
		Items offered at a discounted rate from typical Not-for-Profit or below market rates marked with a CB! Following the "Fee" Column. This section provides a summary of rates already listed above. Discounts originate from MOUs, agreements, resolutions, and the generosity of Council.					CB!	

Supplementary Information

Weights and Measures Act

dealer means any person who in the course of that person’s business sells, consigns, imports, leases or lends devices; (fournisseur)

device means any weight, weighing machine, static measure or measuring machine and includes any equipment and accessories attached to or used in conjunction with the device that have or can have an effect on the accuracy of the device; (instrument)

local standard means any standard designated by the Minister under section 13; (étalon local)

measure, when used as a verb, includes weigh and, when used as a noun, includes weight; (mesure et mesurer)

measuring machine means any machine that measures length, area, volume or capacity, temperature or time; (appareil de mesure)

reference standard means a standard that

- (a) represents or registers a unit of measurement referred to in Schedule I or II or that represents or registers a multiple or fraction of such a unit of measurement,
- (b) has been calibrated and certified by the National Research Council of Canada, and
- (c) is or is to be used as a standard for the purpose of determining the accuracy of a local standard; (étalon de référence)

static measure means any measure that measures length, volume or capacity and does not have a moving or movable part that has or can have an effect on the accuracy of the measure; (mesure matérialisée)

trade means the selling, purchasing, exchanging, consigning, leasing or providing of any commodity, right, facility or service on the basis of measure and includes the business of providing facilities for measuring; (commerce)

trader means any person who trades in the course of business; (commerçant)

Town of Cobourg
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Service Area: Community Services

weighing machine means any machine that measures mass or weight. (appareil de pesage)

R.S., 1985, c. W-6, s. 21992, c. 1, s. 145(F)1995, c. 1, ss. 62, 632011, c. 3, s. 112019, c. 29, s. 192

Basis for units of measurement

4 (1) All units of measurement used in Canada shall be determined on the basis of the International System of Units established by the General Conference of Weights and Measures.

Basic, supplementary and derived units

(2) The basic, supplementary and derived units of measurement for use in Canada and the symbols therefor are as set out and defined in Parts I, II and III of Schedule I, respectively.

Customary units

(3) In addition to the units of measurement otherwise referred to in this section, the customary units of measurement and the symbols therefor as set out and defined in Part IV of Schedule I may be used in Canada, which units of measurement are commonly used with the International System of Units.

Multiples and submultiples of units

(4) The prefixes for multiples and submultiples of the units of measurement referred to in subsection (2) and the symbols therefor are as set out and defined in Part V of Schedule I.

Canadian units

(5) The Canadian units of measurement are as set out and defined in Schedule II, and the symbols and abbreviations therefor are as added pursuant to subparagraph 6(1)(b)(ii).

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Service Area: Community Services

7 No person shall, in trade, use or provide for the use of a unit of measurement unless

- (a) that unit of measurement is set out and defined in Schedule I or II; or
- (b) the use of that unit of measurement is authorized by the regulations.

Enforcement

The Weights and Measures Act outlines detailed information regarding the over-measure and short-measure on sale or purchase and/or service.

Short measure on sale

33 (1) Every person who sells or offers for sale any commodity, by number or unit of measurement, is guilty of an offence if the quantity of the commodity that that person delivers or offers for sale is, subject to prescribed limits of error, less than the quantity that that person

- (a) purports to sell or offer for sale; or
- (b) should deliver or offer for sale on the basis of
 - (i) the total price paid or to be paid for the commodity, and
 - (ii) the stated price per number or unit of measurement.

Over measure on purchase

(2) Every person who determines or exercises control over the determination of the quantity of a commodity that that person purchases or offers to purchase by number or unit of measurement is guilty of an offence if the quantity of the commodity that that person receives or offers to purchase is, subject to prescribed limits of error, greater than the quantity that that person

- (a) purports to purchase or offer to purchase; or

Town of Cobourg
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Service Area: Community Services

- (b) should receive or offer to purchase on the basis of
- (i) the total price paid or offered to be paid for the commodity, and
- (ii) the stated price per number or unit of measurement.

Basic, Derived, and Customary units of measurement

<u>Units of Measurement</u>	<u>Usage</u>	Notes
metre	distance	
kilogram	weight	
second	time	
volt	electrical potential	
ampere	electrical current	
minute	time	
hour	time	
day	time	
litre	volume	
foot	length	1/3 yard (as distinct from the French foot of 12.789 inches)
week	time	7 days
month	time	4.2 weeks
year	time	calendar year
season	time	Scheduled active season as defined by Director of Community Services
<u>Canadian Units of Measurement not used in Cobourg Fees Schedule</u>		
French or Paris foot	n/a	12.789 inches, not to be used for Quebec vessels

Town of Cobourg
Schedule A

Service Area: Community Services

Divisional Policies Related to Fees

Ice Allocation is confirmed in the following priority sequence:

- 1) Municipal Programs - Defined as programs offered by the Town to provide a low-cost opportunity for the public to enjoy Town facilities.
- 2) Existing annual tournaments and special events
- 3) Junior A home team - games and game-day practices
- 4) Town of Cobourg educational institutions - Applicable Monday to Friday 9am-3pm)
- 5) Local minor youth sports teams
- 6) Junior A home team practices and other requests
- 7) Local Not-for-Profit organizations
- 8) Local adult organizations
- 9) All other local user groups - includes commercial bookings, individual bookings, hockey development
- 10) Non-local minor and adult user groups.

Note: Allocation policies are based on balancing community priorities and are not based on any protected grounds such as gender, race, etc.

Town of Cobourg Schedule B Service Area: Development Services – Economic Development						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Walsh Financial Solutions Boardroom					
1a	Business Hours		\$50 per 4 hours \$50 per 8 hours	\$50 per 4 hours \$50 per 8 hours		
1b	Proposed Rates Weekdays After 5pm (+25%)			\$62.50 per 4 hours \$62.50 per 8 hours		
1c	Proposed Rates Weekends (+100%)			N/A		
2	NSSL Limited Small Seminar Room					
2a	Business Hours		\$60 per 4 hours \$100 per 8 hours	\$60 per 4 hours \$100 per 8 hours		
2b	Proposed Rates Weekdays After 5pm (+25%)			\$75 per 4 hours \$150 per 8 hours		
2c	Proposed Rates Weekends (+100%)			\$120 per 4 hours \$200 per 8 hours		
3	NSSL Limited Large Seminar Room					
3a	Business Hours		\$120 per 4 hours \$200 per 8 hours	\$120 per 4 hours \$200 per 8 hours		
3b	Proposed Rates Weekdays After 5pm (+25%)			\$150 per 4 hours \$250 per 8 hours		
3c	Proposed Rates Weekends (+100%)			\$240 per 4 hours \$400 per 8 hours		
4	Lecture Hall					
4a	Business Hours		\$175 per 4 hours \$325 per 8 hours	\$175 per 4 hours \$325 per 8 hours		

<p style="text-align: center;">Town of Cobourg Schedule B</p> <p style="text-align: center;">Service Area: Development Services – Economic Development</p>						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
4b	Proposed Rates Weekdays After 5pm (+25%)			\$219 per 4 hours \$406 per 8 hours		
4c	Proposed Rates Weekends (+100%)			\$350 per 4 hours \$650 per 8 hours		
5	Meeting Space – Lecture Hall					
5a	Room Regular Rates		\$175 + HST (\$197.75) per 4 hours \$325 + HST (\$367.25) per 8 hours	\$175 + HST (\$197.75) per 4 hours \$325 + HST (367.25) per 8 hours		Max Capacity: 89 people
5b	Non-Profit Room Rates (10% Discount)		\$157.50 + HST (\$177.98) per 4 hours \$292.50 + HST (\$330.52) per 8 hours	\$157.50 + HST (\$177.98) per 4 hours \$292.50 + HST (\$330.52) per 8 hours		Max Capacity: 89 people
6	Meeting Space – Half Seminar Room					
6a	Room Regular Rates		\$60+ HST (\$67.80) per 4 hours \$100 + HST (\$113) per 8 hours	\$60+ HST (\$67.80) per 4 hours \$100 + HST (\$113) per 8 hours		Max Capacity: 16 people
6b	Non-Profit Room Rates (10% Discount)		\$54 + HST (\$61.02) per 4 hours \$90 + HST (\$101.70) per 8 hours	\$54 + HST (\$61.02) per 4 hours \$90 + HST (\$101.70) per 8 hours		Max Capacity: 16 people

Town of Cobourg Schedule B Service Area: Development Services – Economic Development						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
7	Meeting Space – Full Seminar Room					
7a	Room Regular Rates		\$120 + HST (\$135.60) per 4 hours \$200 + HST (\$226) per 8 hours	\$120 + HST (\$135.60) per 4 hours \$200 + HST (\$226) per 8 hours		Max Capacity: 32 people
7b	Non-Profit Room Rates (10% Discount)		\$108 + HST (\$122.04) per 4 hours \$180 + HST (\$203.40) per 8 hours	\$108 + HST (\$122.04) per 4 hours \$180 + HST (\$203.40) per 8 hours		Max Capacity: 32 people
8	VentureZone – Dedicated Desk					
8a	Monthly Membership		\$150+HST (\$169.50)	\$150+HST (\$169.50)		Max Capacity: 1 person
8b	Daily Rate		\$20 + HST (\$22.60)	\$20 + HST (\$22.60)		Max Capacity: 1 person
9	VentureZone – Private Office					
9a	Monthly Membership		\$500 + HST (\$565)	\$500 + HST (\$565)		Max Capacity: 1 -2 people
9b	Daily Rate		\$40 + HST (\$45.20)	\$40 + HST (\$45.20)		Max Capacity: 1 -2 people
10	VentureZone – Boardroom (2021)					
10a	Monthly Membership		N/A	N/A		Max Capacity: Up to 6 ppl
10b	Daily Rate		\$50 + HST(\$56.50)	\$50 + HST(\$56.50)		Max Capacity: Up to 6 ppl

Town of Cobourg Schedule C						
Service Area: Development Services – Building						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Building Standards					
1a	Building Permits		Refer to the Cobourg Building By-Law	Refer to the Cobourg Building By-Law		
1b	Plumbing Permits		Refer to the Cobourg Building By-Law	Refer to the Cobourg Building By-Law		
2	Building Standards – Property Standard Inspection Fees					
2a	1- Initial inspection where property deficiencies or by-law violations are observed		No Charge Owners of Property Inspected	No Charge Owners of Property Inspected		
2b	2- Each subsequent inspection where the violations noted in the previous inspection have not been corrected		\$150 Owners of Property Inspected	\$150 Owners of Property Inspected		
2c	3- Certificate of Compliance		\$200	\$200		
3	Building Standards – Miscellaneous					
3a	Fence Viewing Fee		\$750	\$750		
3b	Hot Tubs		\$100	\$100		
3c	Liquor License Letter		\$100	\$100		

Town of Cobourg Schedule C						
Service Area: Development Services – Building						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
3d	Snow and Ice from Roofs		Cost & Administration	Cost & Administration		
3e	Swimming Pool Permits		\$250	\$250		
3f	Weed Cutting		Cost & Administration	Cost & Administration		Administration Cost: -15% of cost up to \$1000 -10% of cost over \$1000
4	Building Standards – Sign Permits					
4a	Fascia or Free Standing Sign		\$250	\$250		
4b	Portable Sign Fee		\$50 per 4 weeks	\$50 per 4 weeks		
4c	Real Estate Development Signs		\$25 per sign	\$25 per sign		
4d	Sandwich Board Sign		\$50 per year	\$50 per year		
4e	Zamboni Signs		As per local + 25%	As per local + 25%		\$1250 per year

Town of Cobourg Schedule D Service Area: Planning						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	OPA/ZBA					
1(a)	Official Plan Amendment (OPA)					
1(a)(i)	Major OPA (Major policy change, broad policy impacts, detailed review of supporting studies, subject to determination by Director)		9,900	-15,600		Previously known as Major Residential consists of development in excess of 25 dwelling units
1(a)(ii)	Major Commercial Major Commercial consists of development in excess of 1,400 sq m GFA		15,400	--		Combined with 1(a)(i)
1(a)(iii)	Other (Site Specific Policy Exception and/or Map Change)		6,600	7,500		
1(b)	Zoning By-law Amendment (ZBA)					
1(b)(i)	Major ZBA Associated with a Draft Plan of Subdivision and/or Official Plan Amendment		9,900	15,600		Previously known as Major Residential
1(b)(ii)	Major Commercial		9,900			Combined with 1(b)(i)
1(b)(iii)	Other (Including Temporary Use or Extension) Site specific Zoning By-law Amendment - placing individual parcel in site specific zone, mapping change		5,500	7,500		
1(b)(iv)	Combined OPA & ZBA (Major		OPA fee + 50% of ZBA	OPA fee + 50% of ZBA		

Town of Cobourg Schedule D Service Area: Planning						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1(b)(v)	Removal of Holding Symbol or Deeming By-law		825	1600		
2	Subdivision/Condominium					
2(a)	Draft Plan Review of a Plan of Subdivision/Condominium/Condominium Conversion					
2(a)(i)	Base fee		7,700	10,500		
2(a)(ii)	Plus Per Lot/Unit Fee		60	60		
2(a)(iii)	Plus Per Submission >= 3rd Submission			1,500		
2(a)(iv)	Maximum fee		25,300	25,300		
2(b)	Changes to Draft Plan/Conditions of Draft Approval					
2(b)(i)	Major draft plan changes/re-design and/or significant changes to a condition requiring re-circulation, analysis, reports and/or public notice, draft conditions and attendance at meetings		5,500	9,000		
2(b)(ii)	Minor 'red-line' adjustments to a draft plan and/or changes to draft conditions, analysis and reports		1,925	2,600		

Town of Cobourg Schedule D Service Area: Planning						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
2(c)	Clearance of Draft Conditions of Approval and Final Approval of a Plan of Subdivision					
2(c)(i)	Base Fee		7,700	3,000		
2(c)(ii)	Plus Per Lot/Unit Fee		60	60		
2(c)(iii)	Plus Per Submission >= 3rd Submission		990	990		
2(c)(iv)	Minor Extension to Draft Plan Approval (not lapsed)		3,300	4200		Previously known as Extension to Draft Plan Approval
2(c)(v)	Major Extension to Draft Plan Approval (not lapsed)			10,000		
2(c)(vi)	Condominium Exemption and Final Approval of a Plan of Condominium			2,425		
2(c)(vii)	Base fee		1,925			Combined with 2(c)(vi)
2(c)(viii)	Plus Per Unit Fee		60			Combined with 2(c)(vi)
3	Application to Exempt Lands from Part Lot Control					Previously known as Part Lot Control
3(a)	Part Lot Control			900		Previously known as Part Lot Control By-law Exemptions
3(b)	Base Fee		1,925			Combined with 3(a)
3(c)	Plus Per Part Lot Fee		60			Combined with 3(a)
3(d)	Part Lot Control By-law Extension			500		
4	Site Plan					
4(a)	Site Plan Approval					
4(a)(i)	Major* (Multiple buildings, condo lanes, multiple access points)					Previously known as Major Residential

Town of Cobourg Schedule D Service Area: Planning						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
4(a)(ii)	Base Fee		5,500	10,800		
4(a)(iii)	Plus Per Unit Fee		60	180		
4(a)(iv)	Plus Per Sq.M. Fee			1.20		
4(a)(v)	Maximum Fee			25,000		
4(a)(vi)	Major Commercial*		7,150			Removed
4(a)(vii)	Industrial		No fee			Removed
4(a)(viii)	Site Plan Amendment (excluding Major Residential and Major Commercial)*		1,650	8,000		
4(a)(ix)	Other*		3,850	6,600		Previously known as Minor
4(a)(x)	*Plus Per Submission >= 3rd Submission		990	1,500		
5	Committee of Adjustment					
5(a)	Consents for Severance					
5(a)(i)	Per New Lot		2,750	3,000		
5(a)(ii)	Plus Per Consent Certificate		550	550		
5(a)(iii)	Easements, rights-of-way, leases, lot line adjustments, etc		495	1,200		
5(a)(iv)	Minor Variance - Minor Residential (Single variance to an property containing an existing single detached, semi detached, or town home)		1,100	1,100		
5(a)(v)	Minor Variance - Other			2,000		

Town of Cobourg Schedule D Service Area: Planning						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
5(a)(vi)	COA Deferral at the request of the applicant			1,100		
5(a)(vii)	Severance Agreement			1,300		
6	Other					
6(a)	Compliance Letters (building, zoning, vehicle inspection, chip trucks, etc.)		110	250		
6(b)	Preconsultation (per preconsultation)		770	1,500		
6(c)	Written Information Request - Zoning or Heritage			250		
6(d)	Additional Public Meeting			1,400		
6(e)	Reactivation of a Dormant File (Site Plan, ZBA, OPA) *			900		
6(f)	Pre-servicing Agreement			800		
6(g)	Cash in Lieu of Parking Application Fee			500		
6(h)	Agreement fee for CIP Funding Agreements			650		
6(i)	OLT Appeal Preparation Fee			400		

Town of Cobourg Schedule E						
Service Area: Finance						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Non-Payment of Accounts Receivable		1.25% per month	1.25% per month		
2	Non-Payment of Current Taxes		1.25% per month	1.25% per month		
3	Tax Certificate		\$35	\$50		
4	Tax Sale Costs		\$350 Before Advertising \$700 After Advertising (Option to charge actual costs)	\$500 Before Advertising \$700 After Advertising (Option to charge actual costs)		
5	Administration Fee for Accounts Receivable Transfer to Tax		-	\$20		
6	Administration Fee Accounts Receivable Transfer to Collection Agency		-	\$20		
7	Purchase Bid Documents		-	\$0		
8	Tax Ownership Change		-	\$25		
9	Tax Transfer of Funds		-	\$25		
10	Tax Statements/Receipts/Duplicate or Reprint Billings		-	\$10		

Town of Cobourg Schedule E Service Area: Finance						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
11	Mortgage Company Processing Fee per roll number (each interim and final)		-	\$10		
12	Overdue Tax Notice		-	\$5		
13	Application Review Fee for Older Adult Tax Deferral Program		-	\$0		
14	Registration of Deferral Fee for Older Adult Tax Deferral Program		-	\$0		

Town of Cobourg Schedule F Service Area: Fire						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Compliance Inspection					
1a	Out of Town		Two Times Payroll Plus Travel	Two Times Payroll Plus Travel		
2	Operations					
2a	Air Bottle Refill	Per Cylinder	\$5	\$10		
2b	Automatic Aid		\$750	\$750		
2c	Burning Permit Fee Residential		\$75	\$75		
2d	Burning Permit Fee Commercial		\$200	\$200		
2e	Copies of Reports		\$75	\$75		
2f	Emergency Response to Hazardous materials Incident		MTO rates	MTO Rates		
2g	False Alarms (After 3)		\$300	MTO rates		
2h	File Search & Letter		\$85	\$100		
2i	Fire Safety Plan Development	Person/hour	\$50	\$81		
2j	Fire Watch	Person/hour	\$65	\$81		
2k	Meeting Room Rental	Per day	\$60	\$60		
2l	Re-inspections		\$100	\$110		
2m	Requested Inspections		\$100	\$110		
2n	Response to Unapproved Open Air burning		\$425+costs	Current MTO rate		
2o	Stand-by (Film Production / Special events)		Current MTO Rate	Current MTO Rate		

Town of Cobourg Schedule G						
Service Area: Legislative Services – Municipal law Enforcement						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Inspection Fees					
1.a.	Initial inspection where property deficiencies or bylaw violations are observed		No Charge	No Charge		
1.b.	Each subsequent inspection where the violations noted in the previous inspection have not been corrected	Each	\$150	\$210		
1.c.	Licensing and Standards Inspection	Each	\$150	\$150		
1.d.	MLE Vehicle Charges	Each	\$150	\$150		
1.e.	Request for MLE Officers	Each/Hourly	\$65	\$65		2 hour minimum
2.	Property Standards					
2.a.	Certificate of Compliance related to Property Standards	Each	\$200	\$200		
2.b.	Appeal to Property Standards Committee	Each	\$250	\$250		
3.	Exemption Requests					
3.a.	Any By-law Exemption Request to the Director MLELS	Each	\$125	\$125		
4.	Fence Viewing					
4.a.	Fence Viewing Fee	Each	\$750	\$750		
5.	MLELS Remedial Action					
5.a.	When prescribed by by-law, full recovery of all costs including but	Percentage of Administrative	<\$1,000: 15% >\$1,000: 10%	<\$1,000: 15% >\$1,000: 10%		

<div>Town of Cobourg</div> <div>Schedule G</div> <div>Service Area: Legislative Services – Municipal law Enforcement</div>						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
	not limited to staff, policing, agency time, contracted services, overhead and administrative costs	Costs <\$1,000 >\$1,000				
6	Licensing Fees					
6.a.	Hot Tubs	Each	\$100	\$100		
6.b.	Liquor License Letter (municipal significance and municipal clearance)	Each	\$50	\$50		
6.c.	Swimming Pool Permit	Each	\$250	\$250		
6.d.	Itinerant Vendor – Annual	Each – Annual	\$500	\$500		
		Each – 6 mos.	\$300	\$300		
6.f.	Itinerant Vendor – Transfer	Each	\$100	\$100		
6.g.	Horse Drawn Carriage	Each	\$100	\$100		
6.h.	Refreshment Vehicle	Each – Annual	\$500	\$500		
		Each – Per Event	\$150	\$150		
6.i.	Sales Trailer	Each - Annual Renewal	\$1,000 \$250	\$1,000 \$250		
6.j.	Outdoor Patio	Each	\$250	\$250		
6.k.	Merchandise Display	Each	\$250	\$250		

Town of Cobourg Schedule G Service Area: Legislative Services – Municipal law Enforcement						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
6.l.	Second Hand Goods	Each New Annual Renewal	\$500	\$500		
			\$50	\$150		
6.m.	Business Licence Renewal Late Fee	Each Month past expiry date	\$25	\$25		
6.n.	Lottery Licence	% of Prize Value	3%	3%		
6.o	Portable Sign	4 weeks	\$50	\$50		
6.p	Real Estate Development Signs	Each	\$25	\$25		
6.q	Facia Sign	Each	\$250	\$250		
6.r	Sandwich Board Sign	Annual	\$50	\$50		
6.s	Zamboni Signs	Annual	\$1,250 +25%	\$1,250 +25%		
6.t	Sign Retrieval	Each (small)	\$100	\$100		
6.u	Sign Retrieval	Each (large)	\$300	\$300		
6.v	Kennel Licence	Each	\$100	\$150		
7	Dog Tags					
7. a.	Spayed/Neutered	Per Tag	\$20.00	\$25.00		Requires proof of spay/neuter, microchip and annual rabies vaccination
7. b.	Intact/Natural	Per Tag	\$35.00	\$50.00		Requires proof of annual rabies vaccination
7.c.	Replacement Tag	Per Tag	\$5.00	\$5.00		

Town of Cobourg Schedule G						
Service Area: Legislative Services – Municipal law Enforcement						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
8.	AMP System					
8. a.	AMPS – Appeal Fee – Non Parking By-laws	Each	\$250.00	\$250.00		
8. b.	AMPS - Appeal - No Show	Each	\$100.00	\$100.00		
8. c.	AMPS - Late Payment Fee	Each	\$15.00	\$15.00		
8. d.	AMPS - Ministry of Transportation Plate Denial	Each	\$22.00	\$22.00		
8. e.	AMPS - Ministry of Transportation Plate Search	Each	\$10.00	\$10.00		
8. f.	AMPS - Screening No Show	Each	\$50.00	\$50.00		
9.	Vehicle for Hire Licensing					
9. a.	Vehicle for Hire Driver	Per Driver	\$75.00	\$75.00		
9. b.	Transportation Network Company Annual Licence Fee based on number of Drivers	1-50 Drivers:	\$2500.00	\$2,500.00		
		51-100 Drivers:	\$5000.00	\$5,000.00		
		101-500 Drivers:	\$10,000.00	\$10,000.00		
9. c.	Transportation Network Company	Per Trip Fee	\$0.11	\$0.11		For rides started in Cobourg
9. d.	Accessible Taxicab Owner	Per Taxi	N/A	N/A		
9. e.	Taxicab Owner	Per Taxi	\$250.00	\$250		
9. f.	Limousine Owner	Per Limo	\$250.00	\$250		

Town of Cobourg Schedule H						
Service Area: Legislative Services – Clerk’s						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Routine Disclosure					
1. a.	USB with records	Per USB	\$10.00	\$10.00		
1. b.	Fees estimated over \$100.00		50% of estimate	50% of estimate		
1. c.	Photocopies	Per page	\$0.20	\$0.20		
1. d.	Preparation of records	Per 15 minutes	\$7.50	\$7.50		
1. e.	Searching Time	Per 15 minutes	\$7.50	\$7.50		
2	Commissioner of Oaths					
2. a.	Commissioner of Oaths - Resident	Per package	\$5.00	\$10.00		
2. b.	Commissioner of Oaths – Non-Resident	Per package	-	\$15.00		
2. c.	Commissioner of Oaths – Businesses	Per document	-	\$15.00		
3.	Death Certificate					
3. a.	Death Certificate – In Town	Per Certificate	\$10.00	\$10.00		
3. b.	Death Certificate – Out of Town	Per Certificate	\$15.00	\$15.00		
4.	Marriage					
4. a.	Marriage Licence	Per Licence	\$150.00	\$150.00		
4. b.	Marriage Solemnization at Victoria Hall	Per Ceremony	\$400.00	\$400.00		
4. c.	Marriage Solemnization Offsite	Per Ceremony	\$350.00	\$450.00		
4. d.	Marriage Solemnization on Saturday	Per Ceremony	\$400.00	\$500.00		

Town of Cobourg Schedule H						
Service Area: Legislative Services – Clerk’s						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
4. e.	Marriage Solemnization Cancellation Fee	Per Cancellation	-	\$50.00		
4. f.	Marriage Solemnization	Per Witness	\$25.00	\$25.00		
5.	Other					
5. a	Photocopying / Fax (Black and White)	Per Page	\$0.20	\$0.20		
5. b	Photocopying (Colour)	Per Page	-	\$1.00		
5. c	Business Directory on USB	Per USB	\$45.00	\$45.00		
5. d	Novelty Items	Per Item	Cost + 25%	Cost + 25%		

Town of Cobourg Schedule I Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
1	Demolition Inspection	Per Inspection	\$200.00	\$200.00		
2	Road Closure Fee	Per Road Closure	\$150.00	\$150.00		
3	Entrance Culvert Fee	Per Entrance	Cost+20% Admin	Cost + 20% Admin		Additional costs associated with Engineering permit review.
4	Curb Cut Fee	Per Curb Cut	Cost+20% Admin	Cost+20% Admin		Additional costs associated with Engineering permit review.
5	Sidewalk Reconstruction		Cost+20% Admin	Cost+20% Admin		
6	Servicing Connection Inspection Fee at property line	Per visit	\$250.00	\$250.00		48 hours' notice required.
7	Winter Maintenance Unassumed Roads	Per clearing	Equipment Time + Material + 20% Admin	Equipment Time + Material + 20% Admin		
8	Private Sweeping	Per sweep	Equipment Time + Material + 20% Admin	Equipment Time + Material + 20% Admin		
9	Sanitary Sewer Lateral Cleaning	Per cleaning	Cost + 20% Admin	Cost + 20% Admin		
10	Sanitary Sewer Inspection	Per inspection	Cost + 20% Admin	Cost + 20% Admin		
11	Snow Clearing - Sidewalks	Per clearing	Cost + 20% Admin	Cost + 20% Admin		

<p style="text-align: center;">Town of Cobourg Schedule I</p> <p style="text-align: center;">Service Area: Public Works & Engineering</p>						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
PUBLIC WORKS - ROADS AND SEWERS VEHICLES AND EQUIPMENT						
<p style="text-align: center;">PUBLIC WORKS - Equipment including Operators* (Hourly Rate) (Rates will be adjusted annually in accordance with OPSS 127 Rates and annual labour rates beyond 2024)**</p>						
12	7' Mower	Unit/Hour	\$78	\$78**		
13	1/2 Ton	Unit/Hour	\$78	\$78**		
14	1 Ton	Unit/Hour	\$103	\$103**		
15	4 Ton Dump	Unit/Hour	\$121	\$121**		
16	5 Ton Dump	Unit/Hour	\$121	\$121**		
17	10 Ton Dump	Unit/Hour	\$153	\$153**		
18	Backhoe	Unit/Hour	\$130	\$130**		
19	Bucket Truck (7m Platform) * Requires two staff members	Unit/Hour	\$199	\$199**		
20	C.C.T.V. Inspection Unit *Requires two staff members	Unit/Hour	\$242	\$242**		
21	Chipper (1 Ton + 80kW Chipper) *Requires two staff members	Unit/Hour	\$230	\$230**		
22	Flush & Vacuum Combination Unit *Requires two staff members	Unit/Hour	\$299	\$299**		
23	Grader	Unit/Hour	\$198	\$198**		
24	Lateral Sewer Camera	Unit/Hour	\$121	\$121**		
25	Loader	Unit/Hour	\$144	\$144**		
26	Sanitary Sewer Roding Machine	Unit/Hour	\$83	\$83**		
27	Sidewalk Machine	Unit/Hour	\$94	\$94**		

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
28	Skid Steer	Unit/Hour	\$79	\$79**		
29	Small Equipment	Unit/Hour	\$78	\$78**		
30	Sweeper	Unit/Hour	\$222	\$222**		
<i>*Hourly labour rates are for regular operating hours. Overtime rates will apply at 1.5x</i>						
	PUBLIC WORKS - ENGINEERING FEES - Land Development					
31	Review of Design for In-Fill Residential Property	Per Review	\$100	\$100		Review only, inspection rate noted below.
32	Review of Design for - Multi-Family, Highrise, Industrial, Institutional, Commercial and Other Blocks - Simple/Minor and Requiring Nominal Performance Securities (First 3 Submissions)	First 3 submissions	\$6,250	\$6,250		For minimal work in right of way and/or low potential for impact to adjacent properties
33	Every Submission after the 3 rd (in addition to Item 32)	Per submission	\$1,250	\$1,250		
34	Review of Design for - Multi-Family, Highrise, Industrial, Institutional, Commercial and Other Blocks - Complex/Major and Requiring Substantial	First 3 submissions	\$12,500	\$12,500		For significant work in right of way and/or high potential for impact to adjacent properties

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
	Performance Securities (First 3 Submissions)					
35	Every Submission after the 3 rd (in addition to Item 34)	Per submission	\$2,500	\$2,500		
36	Review of Design for -Residential In-fill Developments of 2 to 4 Lots or Less (Simple/Minor) and Requiring Nominal Performance Securities (First 3 Submissions)	First 3 submissions	\$6,250	\$6,250		For minimal work in the right of way and/or low potential for impact to adjacent properties.
37	Every Submission after the 3 rd (in addition to Item 36)	Per submission	\$1,250	\$1,250		
38	Review of Design for - Residential In-fill Developments Of 2 to 4 Lots or Less (Complex/Major) and Requiring Substantial Performance Securities (First 3 Submissions)	First 3 submissions	\$9,000	\$9,000		For significant work in the right of way and/or high potential for impact to adjacent properties.
39	Every Submission after the 3 rd (in addition to Item 38)	Per submission	\$1,800	\$1,800		
40	Review of Design for - Subdivisions (Greater than 4 lots) and Requiring Substantial Performance Securities					
	i) Base Application Fee	Per Application	\$12,500	\$12,500		

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
	ii) Per Each Unit Application Fee	Per Unit	\$100	\$100		
	iii) Every Submission after the 3 rd (in addition to Items 40 i) and ii))	Per submission	20% of Application Fee	20% of Application Fee		
41	Engineering Construction Inspection Fee for In-Fill Residential Property	Per visit	\$100	\$100		
42	Engineering Construction Inspection Fee for Multi-Family, Highrise, Industrial, Institutional, Commercial and In-Fill of 2 to 4 Lots of Less (Simple/Minor)	Per application	\$5000	\$5000		
43	Engineering Construction Inspection Fee for Multi-Family, Highrise, Industrial, Institutional, Commercial and In-Fill of 2 to 4 Lots of Less (Complex/Major)	Per application	\$7,500	\$7,500		
44	Engineering Construction Inspection Fee for Subdivision (Greater than 4 lots)	Construction value	2.18% of Total Construction Value (or \$7,500 minimum)	2.18% of Total Construction Value (or \$7,500 minimum)		
45	Lot Grading Certification Application per Lot and/or Block	Per lot review	\$200	\$200		Review site and review survey for compliance with approved plan and approval/refund of securities.

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
46	In-Fill Lot Grading Certification Application per Lot and/or Block	Per lot review	\$200	\$200		Review site and to review survey for compliance with approved plan and approval/refund of securities.
47	Development Agreement Review	Per Agreement	\$500	\$500		For creation and review of development agreements both site plan and subdivision
48	Development Pre-Consultation Meeting Attendance	Per pre-consultation	\$300	\$300		Includes investigation of site prior to meeting, research background information and attendance at meeting with written checklist.
49	CLI ECA Sanitary and Storm Sewer Alteration Fee	Per alteration	\$2,500	\$2,500		
Refundable Security Deposits (Not Governed by Development Agreement)						
50	Lot Grading	Per lot or block	\$2,500 per lot/\$5,000 per block	\$2,500 per lot/\$5,000 per block		
51	Connection of Services - existing services in place	Per connection	\$2,500 minimum	\$2,500 minimum		
52	Connection of Services - existing Services not in place	Per connection	\$10,000 minimum	\$10,000 minimum		
53	General Securities	Per permit/application type and scope				
54	Security Deposit: Oversized Load	Per application	\$2,500 minimum	\$2,500 minimum		Deposit based on specifics of load and inspection of route.

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
Engineering Services Fees (Not Governed by Development Agreement)						
55	Fill Permit Application	Per application	\$500 per By-Law 035-2012	\$500 per By-Law 035-2012		
56	Municipal Consent Application	Per application	\$100	\$100		
57	Road Cut Permit Application	Per application	\$100	\$100		
58	Road Occupancy Application	Per application	\$50	\$50		
59	Curb Cut Permit Application	Per application	\$100	\$100		
60	Entrance Culvert Permit Application	Per application	\$100	\$100		
61	Scaffolding Permit Application	Per application	\$100	\$100		
62	Engineering Inspection Fee for Connections to Existing Main Sewer Infrastructure within Municipal right-of-way	Per visit	\$250	\$250		
63	Research Record Drawings, Traffic Count Records and/or Traffic Signal Timing Records (Digital Only)	Per request	\$50	\$50		
64	Miscellaneous Agreement, Report, Study Review per Request	Per request	\$250-\$500	\$250-\$500		
65	Review of Consent Applications (from Planning Department)	Per review	\$100	\$100		

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
66	Review of Minor Variance Applications (from Planning Department)	Per review	\$100	\$100		
67	Review of Zoning By-law Amendment (Simple)	Per review	\$100	\$100		
68	Review of Zoning By-law Amendment (Complex)	Per review	\$500	\$500		
	PUBLIC WORKS - ENVIRONMENTAL SERVICES FEES					
	Imported Septic Waste Charges:					
69	Septic Waste Hauler Administration Charge (First Application)	Per first application	\$360	\$360		
70	Septic Waste Hauler Administration Charge (Renewal)	Per renewal	\$25	\$25		
71	Septic Tank/Holding Tank/Portable Toilet Waste	Per m3	\$15.43	\$15.43		
72	High Strength Septic/Industrial Waste Processing ⁽¹⁾⁽³⁾	Per m3	\$29.95	\$29.95		
73	Waste Received After Hours ⁽²⁾	Per visit	Applicable Rate/m3 * 100%	Applicable Rate/m3 * 100%		
74	Disposal of Recreational Vehicle Waste (Marina)	Per visit	\$15/vehicle	\$15/vehicle		
75	Abnormal Waste Requiring Specialized Pre-treatment (e.g., SBR)	Per m3	\$35/m3	\$35/m3		

Town of Cobourg Schedule I Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
76	Laboratory Analysis (e.g. BOD ⁽³⁾ , TSS, P, COD)*	Per test	\$35	\$35		
77	Sewage Surcharge		Formula per Agreement	Formula per Agreement		
78	Drying Bed Disposals	Per m3 solids	\$115	\$115		
	*All prices are plus HST					
	i) High Strength Waste Is defined as any discharged material with a component parameter (e.g., BOD, TSS, TP and ammonia) that exceed the Town's Sewer use By-law limit.					
	ii) Normal hours of operation are those where Plant Operators are on duty.					
	iii) All Imported waste is subject to acceptance by the Town. Special rates and/or surcharge agreements may be required for waste having a typical concentration, volumes or other such physical, chemical or biological attributes.					
PUBLIC WORKS - GIS FEES						

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
79	Consultant working for the Town with a data sharing agreement	Digital, Hardcopy or Tabular Data	No cost	No cost		Digital, Hardcopy or Tabular Data
80	Developers/Consultants working with the Town	Per km layer	\$50 per km layer with GIS Coordinator's approval	\$50 per km layer with GIS Coordinator's approval		Digital Vectors/Tabular Data
81	Developers/Consultants (any)	Per tile	\$50	\$50		DEM Clip
82	General	Per tile	\$25	\$25		2006 – 10cm orthophotos
83	General	Per tile	\$25	\$25		2008/2013 - 20 cm orthophotos
84	General - Town Property Map	Per map	\$15	\$15		Hardcopy E-size or PDF
85	General - Personal Use Map, No Customization	Per map	\$10	\$10		Hardcopy 8.5 x 11 or PDF
86	General - Personal Use Map, No Customization	Per map	\$15	\$15		Hardcopy 11 x 17 or PDF
87	General - Personal Use Map, No Customization	Per map	\$50	\$50		Hardcopy E-size or PDF
88	Mapping Solutions Companies with a data sharing agreement	Per layer minimal attributes	\$500	\$500		Digital Vectors
89	Partner Agencies working for the Town with a data sharing agreement		No cost	No cost		Digital, Hardcopy or Tabular Data
90	General - Map with customization	Per hour	\$62 per hour minimum charge of 1 hour	\$62 per hour minimum charge of 1 hour		Any

Town of Cobourg Schedule I						
Service Area: Public Works & Engineering						
Item	Goods/Services Provided	Unit of Measure	2024 Rate	2025 Rate	Mid-Year Effective Date	Additional Description
91	General - GIS Analysis or data creation	Per hour	\$62 per hour minimum charge of 1 hour	\$62 per hour minimum charge of 1 hour		Any. Fee also applied to development engineering review.